



**DIRECTORATE OF INFORMATION AND COMMUNICATION
TECHNOLOGY SERVICES**

4th April, 2024

To: All Students

From: Deputy Chief
University ICT Services

REF: ADDRESSING AND WORKING ON STUDENT IDENTITY CARDS PENDING ISSUES

As part of our efforts to provide you with the best service possible, we are making some changes to our schedules. From Monday 8th April 2023, all issues pertaining to University student identity cards will be handled in the University's Information and Communications Technology Office. The hours of operation will be from 9:00 a.m. to 1:00 p.m. every Monday, Wednesday, and Friday. As a result, we request that you adhere to this schedule in order to allow us to be well coordinated and be able to serve you more efficiently.

Copied to:

University Secretary

Senior Communications, Branding Officer