

CURRICULUM VITAE

Updated April 2026

DR. HELEN MUSANABERA BYAMUGISHA
Deputy Vice Chancellor (Finance and Administration)

1.0. BIO DATA

NAME: Helen Musanabera Byamugisha

Date of Birth: 19/10/1955

Nationality: Ugandan

Gender: Female

Contact:

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2. PROFESSIONAL PROFILE

Dr. Helen Musanabera Byamugisha is an accomplished Associate Professor in the Department of Library & Information Science, within the Faculty of Computing, Library and Information Science at Kabale University. She brings a wealth of experience in academic library services and management, having previously served as the University Librarian of Makerere University from 2015 to 2023. She joined Kabale University in June 2023.

A dedicated and strategic leader, Dr. Helen Musanabera Byamugisha holds a PhD in Information Science, a Master of Science in Information Science, a Postgraduate Diploma in Librarianship, a Postgraduate Diploma in Monitoring and Evaluation, and a Bachelor of Science in Botany and Zoology. She is a proactive and performance-driven professional with excellent organizational, interpersonal, and communication skills.

In addition to her teaching and research, Dr. Helen Musanabera Byamugisha represents her department on the Faculty Board and the Faculty in the University Senate. She is committed to collaborative work, and her expertise lies in leveraging information science to solve societal problems. She possesses strong computer skills, including proficiency in Microsoft Word, PowerPoint, Excel, and the Internet.

3.0 EDUCATION BACKGROUND

Period	Institution	Award
2014	Uganda Management Institute	Post Graduate Diploma in Monitoring and Evaluation
2012	Makerere University East African School of Library and Information Science (EASLIS)	PhD in Information Science
2000	Makerere University East African School of Library and Information Science (EASLIS)	Masters of Science in Information Science
1996	Makerere University East African School of Library and Information Science (EASLIS)	Post Graduate Diploma in Librarianship
1979	Makerere University, Faculty of Science	Bachelor of Science (B.Sc.) (Botany & Zoology)

4.0 OTHER COURSES ATTENDED

Date	Course
2008	Cross-cutting course on Advanced Gender Research Methodology for PhD registered students with 3 credits, sponsored by Sida/SAREC and conducted by Makerere University, Uganda.
2005	Course in Doctoral Research Methodology – Qualitative and Quantitative Approaches. School of Graduate Studies, Makerere University, Kampala.
2004	Course on the Basic Principles of Decentralization, Uganda Management Institute, Kampala- Uganda.
2004	Gender and Counseling, Department of Women and Gender Studies, Makerere University.
2003	Gender, Project Planning and Evaluation (Makerere University Women and Gender Studies).
2003	EDDI Digitization training workshop (Makerere University Library)
2003	End User Computer Training in various packages Programme at the Institute of Computer Science Makerere University.
2000	Institute of Computer Science Makerere University. Certificate of Attendance on “Using the Internet
1997	Stock Taking in Libraries (East African School of Library and Information Science, Makerere University).
1985	Book shop Management Training by British Council at Makerere University

5.0 WORKING EXPERIENCE

Period	Position	Institution
1 st April 2026	Deputy Vice Chancellor (Finance & Administration)	Kabale University
	Responsibilities <ol style="list-style-type: none"> 1. Advises and guides the preparation and implementation of the University's recurrent and development budgets. 2. Oversees development, roll out and review of the University's Strategic Plan, investment portfolios and operational plans. 3. Oversees the development and implementation of a policy framework for the use and the management of the University's fiscal and human resources and other assets in accordance with approved regulations. 4. Oversees the production of performance reports on finance and administration by all academic and administrative units of the University. 5. Monitors the development and implementation of staff development programs. 6. Monitors acquisition, utilization and disposal of University assets and management of the Assets Register. 7. Oversees the mobilization of resources for various activities of the University. 8. Oversees the management of security at the University. 	
June 2023 - April 2026	Associate Professor- Library & Information Science	Kabale University
	Responsibilities <ol style="list-style-type: none"> 1. Provides academic leadership, guidance and mentorship in the department and participate in curriculum development and review. 2. Prepares and delivers lectures to students. 3. Conducts seminars and tutorials. 4. Sets, marks and assesses course work and examinations and provide timely feedback to students. 5. Conducts research and produces scholarly publications 6. Prepares and submits proposals and applications to external bodies for funding and accreditation purposes 	
June 2018 to 2023	University Librarian	Makerere University
	Responsibilities <ol style="list-style-type: none"> a) To provide headship of the University Library services, b) Acquisition of and provision of access to reading materials, c) Cataloguing and classification, d) Circulation of reading materials, e) Coordination and supervision of Faculty/Departmental Libraries, f) Coordination of information literacy programmes, g) Resource Mobilization and Management for the Library services, h) Mentoring Library Professionals, 	

	i) Addressing gender gaps in the University Library services, j) Ensuring quality Library services, initiate and oversee the budget preparation and implementation of work plans, k) To perform other Library services- related duties as may be assigned by the Deputy Vice-Chancellor – Academic Affairs	
2015 January to May 2018	Ag. University Librarian	Makerere University
	Responsibilities	
	a) To provide headship of the University Library services, b) Acquisition of and provision of access to reading materials, c) Cataloguing and classification, d) Circulation of reading materials, e) Coordination and supervision of Faculty/Departmental Libraries, f) Coordination of information literacy programmes, g) Resource Mobilization and Management for the Library services, h) Mentoring Library Professionals, i) Addressing gender gaps in the University Library services, j) Ensuring quality Library services, initiate and oversee the budget preparation and implementation of work plans, k) To perform other Library services- related duties as may be assigned by the Deputy Vice-Chancellor – Academic Affairs	
2012 to Jan 2015	Deputy University Librarian	Makerere University
	Responsibilities	
	<ul style="list-style-type: none"> • Deputizing the University Librarian in the management, supervision and administration of the Library. • Handling staff recruitment, training, evaluation and scheduling. • Coordinating the preparation of the Library Annual report, relevant data and statistics. • Serving as Secretary to the Library Management and the Library Appointments, Promotion and Disciplinary Committee. • Directing the development, repair and maintenance of the library furniture, machinery, equipment and buildings. • Engaging in research, publications and grant proposal writing. • Standing in for the University Librarian when absent. • Carrying out any other duty assigned by the University Librarian 	
1994 -2012	Head, Books Acquisition & Book Bank-Senior Librarian	Makerere University – Library
	Responsibilities	

	i. Managing and organizing the Book Bank ii. Coordinating all Book Bank activities iii. Acquiring, cataloguing, classification, storage and maintenance of Book Bank books iv. Planning and budgeting for the Book Bank v. Inventory of the Book Bank books and report writing vi. Advising academic and Library staff on Book Bank matters vii. Training academic and Library staff to select books using the Internet and other resources viii. User Education ix. Entering bibliographic data into the Book Bank database x. Entering bibliographic data into the Virtua Library system xi. Attending professional library meetings xii. Writing funding proposal for the library xiii. Managing Carnegie Book Project (1 st Phase)	
Date	Position	Institution
1979-1994	Assistant Manager	Makerere University- Bookshop
	Responsibilities	
	<ul style="list-style-type: none"> ▪ Soliciting book orders from academic units, ▪ Processing and sending the orders to book suppliers ▪ Maintaining link between academic departments and book suppliers, ▪ Receiving books from suppliers, processing them and preparing a distribution programme. 	

6.0 COMMITTEES

Date	Committee
2023-2025	a. Member/Secretary, Higher Degrees Committee, Library and Information Science Department b. Departmental Representative to the Faculty of Computing, Library & Information Science Board c. Member, FoCLIS Appointment and Promotions Committee d. FoCLIS Representative to the Senate e. Chair, Kabale University Records Digitilisation Committee
2021- 2023	Makerere@100: Centenary Celebrations organizing Committee
2015 - 2023	Makerere University Central Management Committee
2017-2023	Makerere University Top Management Committee
2015-2023	Makerere University Senate Committee
2015-2023	Senate Visitation Committee
2015-2023	Academic Policies and Appeals Committee
2015-2023	Quality Assurance, Gender Mainstreaming and ICT Committee
2015-2023	Makerere University Admissions Committee

2012 - 2014	Secretary, Makerere Library Appointments, Promotion and Disciplinary Committee
2006- 2013	Library Representative to Makerere University Administrative Staff Executive Committee
2008-2020	Member, Makerere University Women Mentoring Committee
2005- 2014	Member, Library Finance Committee
2005 - 2014	Member, Library Appointments, promotion and Disciplinary Committee
2005 - 2014	Member, Contracts and Procurement Committee
2001 - 2014	Chair, Library Research and Publications Committee
2001-2004	Team Leader, Library Carnegie Book Project Committee
2001-2004	Secretary, Book Bank Appraisal Committee
2001-2008	Secretary, Library Projects Committee
1994-2004	Secretary, Local Book Purchase Committee
1994 -2012	Member, Library heads of sections Committee
1994 -2012	Member, Library Professional meeting Committee

6.0 COMPUTER LITERACY

- Basic concept of Information Technology
- File Management and Organisation
- Word processing using Ms-Word
- Databases using Ms-access
- Internet & E-mail
- Presentation using Ms-PowerPoint
- Spreadsheets Ms-Excel

7.0 LANGUAGES

Language	Speaking	Writing	Reading
English	Excellent	Excellent	Excellent
Luganda	Good	Fair	Fair
Runyankore/Rukiga	Very Good	Very Good	Good
Kinyarwanda	Excellent	Excellent	Very Good
Swahili	Fair	Fair	Fair

8.0 CONFERENCES/WORKSHOPS ATTENDED

Date	Conference/Workshop	Place
2022	The International Federation of Library and Information Association (IFLA) Congress	Dublin, Ireland
2022	International Research & Innovations Dissemination Conference	Kampala-Uganda
2019	The International Federation of Library and Information Association (IFLA) Congress	Athens, Greece
2018	The International Federation of Library and Information Association (IFLA) Congress	Malaysia

2017	The International Federation of Library and Information Association (IFLA) Congress	Poland
2016	The International Federation of Library and Information Association (IFLA) Congress	Ohio
2016	Qualitative and Quantitative Methods in Libraries in University	London, UK
2015	The International Federation of Library and Information Association (IFLA) Congress	Cape Town, S. Africa
2015	Standing Committee for Central, East and Southern Africa Libraries Conference	Swaziland
2015	Qualitative and Quantitative Methods in Libraries in University	France
2015	Research & Innovations Dissemination Conference	Kampala – Uganda
2011	Third Annual Research and Innovation Dissemination Conference	Kampala-Uganda
2009	International Conference on Knowledge Management: Knowledge Architecting for National Memory	Kampala-Uganda
May 2009	International and Qualitative Methods in Libraries	Chania, Greece
April 2009	Conference on Women and Young Professionals in Science.	Ethiopia
2008	World Conference on Agricultural Information	Tokyo Japan
2007	International urban Justice and Sustainability	Vancouver

9.0 MEMBERSHIP TO PROFESSIONAL ASSOCIATIONS

Consortium of Uganda University Libraries

Uganda Evaluation Association

Uganda Library and Information Association

Uganda Reading Association

Uganda Book Sellers and Publishers Association

Association of Women and Young Professionals in Science

International Association for Agricultural Information Professionals (IAALD)

Association for Urban Justice and Sustainability

Association for Agricultural Information Professionals (Africa Chapter)

10.0 TEACHING EXPERIENCE

- Associate Professor- Library and Information Science Department, Kabale University, 2023-2025
- Part time Lecturer, East African School of Library & Information Science, Makerere University, 2014

11.0 SUPERVISING & EXAMINING GRADUATE STUDENTS

- Supervisor of Masters students, Department of Library & Information Science, Kabale University

- Internal Examiner, Masters students, Department of Library & Information Science, Kabale University
- Supervised Masters students from the East African School of Library and Information Science, Makerere University.
- External Examined Masters students, School of Information Science, University of Cape town, South Africa
- Internal Examiner, PhD and Masters students, East African School of Library and Information Science, Makerere University.

12.0 PUBLICATIONS

1. Byamugish, H.M. & Nalumaga, R. (2022). Makerere University Library Services: an analysis of the changing landscape of Information and research support since 1922. (Book chapter) Makerere University Press.

2. Nalumaga, R., Byamugisha, H.M, Sekikome, P & Kobusingye, C. (2022). Virtual Information services during the Covid-19 pandemic in Makerere University Library, Uganda. IN: Academic Libraries: reflecting on crisis, the Fourth Industrial Revolution and the way forward.

3. Nalumaga, R.E and Byamugisha, H. M. (2021). COVID-19 Pandemic and Virtual Information Services: Experiences of Frontline Librarians and Users in Makerere University Library, Kampala, Uganda in: Handbook of Research on Library Response to the COVID-19 Pandemic. IGI Global, Brooklyn -USA

4. Byamugisha, H. M. (2018): Enhancing access to reading materials in academic libraries with low budgets using a book bank system: Makerere university library experience. *Journal of Access Services*: Routledge-Taylor & Francis Group. <https://doi.org/10.1080/15367967.2017.1411200>

5. Byamugisha, H. M., Ikoja-Odongo, R., Nasinyama W. G. (2010): Information needs and use among urban farmers in Kampala City in Uganda. *Journal of Library and Information Research*, Vol. 34, No.108:18-32. Available at: <http://www.cilipjournals.org.uk/lir>

6. Byamugisha, H., M. (2010). Digitizing library resources for new modes of information use in Uganda. *Journal of Library Management* Vol. 31 No. ½.: 42 – 56. Available at <http://www.emeraldinsight.com/journals.htm?articleid=1829512&show=html>

7. Helen M. Byamugisha, Robert Ikoja-Odongo, George William Nasinyama, Shuaib Lwasa (2008): Information Seeking and Use among Urban Farmers in Kampala District Uganda *Agricultural Information Worldwide*, Vol. 1, No 3. Available at: <http://journals.sfu.ca/iaald/index.php/aginfo/article/view/30>

13.0 SERVICE TO COMMUNITY

Period	Service Offered
3 RD –11 TH MAY 2025	External Peer Review Panel, University of South Africa (UNISA), Department of Library and Information Services
2017-2025	Rotarian, Rainbow, Makerere Kampala City Club

2015 -2019	Committee member on the Advisory Committee, MIT Stream B Carnegie (University of Pretoria, South Africa)
2010-2015	Vice Chair, Council, Kabale University
2009	Developed a Mentoring Guide for women in Makerere University

14.0 HOBBIES

Reading books and newspapers; writing; watching movies and news; cooking and traveling

15.0 REFEREES

1. Prof. Christopher Mbazira

School of Law

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2. Dr. Winfred Kabumbuli

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3. Dr. Prisca Tibenderana

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