

KABALE

P.O Box 317
Kabale - Uganda
Email: info@kab.ac.ug
admissions@kab.ac.ug



UNIVERSITY

Tel: 256-392-848355/04864-26463
Mob: 256-782860259
Fax: 256-4864-22803
Website: www.kab.ac.ug

OFFICE OF THE ACADEMIC REGISTRAR

June 30, 2021

TO: CONTINUING STUDENTS

FROM: ACADEMIC REGISTRAR

RE: CLARIFICATION ON PAYMENT OF SURCHARGE

Following the circular I issued on 28th June 2021, about end of Semester One Examinations (On-line Examinations) students have continued to call and ask about fees payment deadline and surcharge.

I wish to bring to your attention the circular from the Bursar issued on 10th May, 2021 informing all students about fees payment schedule and the surcharge. (Circular Attached).

This is therefore to clarify the issue of surcharge. All students were supposed to have paid at least 50% by 27th May 2021 and 100% by 28th June 2021. It has come to our attention that there are students who paid fees (50%) by 27th May 2021 and have been surcharged on their ledgers. Management has agreed that should be corrected and surcharge removed. **That is the waiver that was referred to in my earlier circular.**

Secondly, students who had not paid at least 50% as indicated above and are able to pay 100% of the required fees but unable to pay the surcharge of UGX. 50,000=, Management has allowed them to have the surcharge carried forward to the next semester and allow the students to sit for the examinations due from 16th July, 2021.

As earlier communicated fees payment may continue up to 15th July, 2021.

I hope this clarifies the issue of surcharge. Please prepare for the Examinations which begin 16th July, 2021.

Keep safe.

c.c. Vice Chancellor
Deputy Vice Chancellor (AA)
Deputy Vice Chancellor (FA)
University Secretary
University Bursar
Dean of Students
Guild President

KABALE

P.O Box 317
Kabale - Uganda
Email: info@kab.ac.ug
admissions@kab.ac.ug



UNIVERSITY

Tel: 256-392-848355/04864-26463
Mob: 256-782860259
Fax: 256-4864-22803
Website: www.kab.ac.ug

10th May, 2021

All Continuing Students
Kabale University

RE: FEES PAYMENT SCHEDULE FOR THE FIRST SEMESTER ACADEMIC YEAR 2020/2021

This is to inform you that as a strategy of avoiding inconveniences of last minute clearing for examinations for the first Semester Academic Year 2020/2021, and paying a surcharge for late payment, **you are advised to pay all University Fees at the beginning of the Semester or follow the schedule given below:**

1. All students are expected to pay full fees at the beginning of the semester or at least 50% of the total bill.
2. All students to have paid at least 50% of the fees by midway the Semester (27th May, 2021). **Note that failure to respect this deadline will automatically attract a Penalty Fee of 50,000=**
3. **All students must have paid 100% of the Fees by 28th June 2021 to be able to sit Exams)**

This schedule is for those students who cannot manage depositing fees at once as banking in installments attracts extra bank charges.

As usual, all University Fees must be paid in the Bank using Payment Reference Numbers (PRN) generated online on student.kab.ac.ug

Please comply in time so that neither party is inconvenienced in the process.

Annaitwe
Arinaitwe Perpetua
Ag. University Bursar



Cc. Academic Registrar
Cc. Guild President.